

“DIVINE CAMPUS” - Technical Specifications

Salient Features of “DIVINE CAMPUS”

- ❖ Multi-user software
- ❖ User-wise rights
- ❖ Automatic back-up facility
- ❖ User-define color scheme
- ❖ Student transfer facility on year change
- ❖ User-define report facility
- ❖ Internet compliant report facility
- ❖ Fees, Exam, Presence module can be activated without Enrollment Entry
- ❖ Student Progress cards
- ❖ Total menu driven software.
- ❖ All forms & reports are as per government Performa.
- ❖ Easy facility to back up all data on Floppy, Hard disk, C.D etc.
- ❖ Also provide facility to use Pre-Printed stationary for any reports like LC, Mark sheet etc.
- ❖ User can find out Enrollment No., using student’s name, birthdates or birthplace.
- ❖ User can change their password themselves.
- ❖ Complete decision support system
- ❖ Extremely user – friendly
- ❖ Integrated structure – avoiding data redundancy
- ❖ Modular approach makes easy to add modules later
- ❖ It should be flexible to suit individual School / College needs
- ❖ School / College level Single Database Server System - Easy to maintain and administer
- ❖ It should be scalable to incorporate RFID Tags, Smart cards, Biometrics, and Barcode for future scope.
- ❖ Comprehensive student records management – From the time of registration till the time of student leaving the School / College.
- ❖ Highest security at User Level, Module Level & Form Level.
- ❖ Academic Performance Evaluation for Students throughout Sessions
- ❖ Exporting of various reports to MSWord, MS Excel and Acrobat or mailing, sharing and processing.
- ❖ Financial Accounting/Inventory Management
- ❖ Scheduled – Automatic Back-up on Network Sever
- ❖ Various Certificates etc.

1. Scope of Work - "Divine Campus" School / College Management Software

The following items are currently in the scope of this proposal offerings:

1.1 Core Modules

1.1.1 Student Admission Management

Student Admission Management Module handles the entire Admission Process of Students. It helps organization to manage enquiry to admission process.

- Student inquiry form
- Student Registration
- Student admission approval
- Facility for direct student admission from fee collection form.
- Can prepare merit list of students for admission procedure.

1.1.2 Student Management

This module has a basic database on information pertaining to the profile of the student. The students' module enables you to store all personal, academic, professional and history data regarding a student, his/her parents, and his/her siblings. The student module can generate reports for current student, dropouts and transferred students. Various report views are available by student/siblings/parents.

- Students admission detail (General Register)
- New admission Detail
- Automatic roll number generation
- User defined student report facility
- School / College , Year, Division, Gender, Category, Bus route wise, Student strength detail
- Enrollment No., Surname, Name, Father name, Caste, Religion, Sub caste, Birth date, Birth Place, Category, Blood group, Address, Health detail, Phone No. Wise Student Detail
- Class wise School / College level entry
- Student suspension / leave entry
- Student standard transfer entry
- Student class transfer entry
- Old Enrollment entry
- Student's class wise list
- Caste wise list of student (General, OBC, SC, ST, and Minority)
- Summary of class wise & Cast wise student's strength
- Personal details of student. (Height, Weight, Blood group, Address etc.)
- The facility of generating students' I-Card
- The students address printing facility
- Student's related Report
- Student's name verification letter according to govt. rule

1.1.3 Attendance Management

Presence module can handle the presence activity of the entire School / College.

- Quickly presence entry for all division
- Student attendance register
- Class wise presence register
- Date wise present-absent detail
- Student wise presence- absent days
- Total and Average presence detail
- Weekly Presence entry for all divisions.
- Student's present register (Blank).
- Student's present register with daily present details entry.

1.1.4 Fees Management

- Different fees structure for Department /standard /Batch level.
- Multiple Receipt book facility (i.e. Department / Transport / Hostel)
- Auto generates fees structure for transport / hostel after allotment of bus route / hostel room.
- Break down of fees to faculty wise- student wise
- Online fees collection facility
- Optional fees and fees exemption facility
- Fees posting in account facility
- Pending fees report
- Advance fees report
- Date, Department, User wise fee receipt summary
- Student fee register

1.1.5 Student Assessment

This Module helps School / College manage the complex processes of examinations and result generation. Divine Campus has capacity to handle any number of School / College examinations, with respect to marks and/or grades. It also provide facility to assessment of Co-Scholastic activities and to give their respecting indicators.

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|--|--|
| - Student result sheet | - Rank Report |
| - Exam – Subject wise student Performance | - Grace and Condemnation mark facility |
| - SCE Pattern Reports | - CCE Reports |
| - Auto converts Marks in main exam from sub exams /activity marks. | |

1.1.6 Student Certificate Management

This module helps to create the various certificate of the student.
Character Certificate Bonafide Certificate Transfer Certificate
Birth Certificate Caste Certificate First Trial Certificate
T.C. Verification Certificate.

1.1.7 Human Resource with Payroll Management

Divine Campus can Synchronize HR Activities with this Module. It covers Employee related General, Job, Personal, Communication, Statutory, Past Employment and Family Details. Recording attendance manual or integrated with Biometric also. Organization can auto generate payroll with their respective pay elements.

- Employee user define report
- Employee attendance register
- Employee related reports
- Employee pay-roll generation.
- Employee monthly / yearly pay slip.
- Payroll head wise yearly reports.

1.1.8 Event and Activity Management

Every School / College has a list of planned events and activities in its annual academic calendar. This module assists the user in organizing, scheduling and monitoring all of these. This module enables parents, Professors and administrators to closely monitor and track a student's progress along the learning curve. Student performance in both co-curricular and extra-curricular activities can be studied, through the analysis of reading and behavioral patterns. This new feature also facilitates report generation and extensive communication across the School / College community

- Create and Manage Events
- Create and Manage Activities
- Event and Activities Reports.

1.2 Resource Management Module

1.2.1 Library Management

Divine Campus can seamlessly manage all content residing in a School / College library from books, Cassette, CDs etc. These items can grade by author, Publisher, Type, Language etc.

- Manage books, journals & multimedia resources by ID / ISBN Numbers.
- Book stock verification; enable search and reservation of the book / material
- Manage issue, return and reservations
- Library related reports

1.2.2 Hostel Management

Hostel module helps to manage room allotment and room availability. User based system that allows School / College to input room types, rooms, and their capacity.

- Facility to create master data for Building, Rooms, Beds, Wardens as per requirement
- Facility to allot bed to student as per vacancy.
- Auto generates effect on fee module for hostel fee after allotment room to student.
- Hostel Related Reports.

1.2.3 Transport Management

Thousands of students traveling on their School / College buses daily, School / College have many responsibilities for enables safe and timely transportation to students from their Pickup point to the School / College and back. This module makes all activities regarding transportation very easier.

- Facility to create master data for bus route, Pickup point as per requirement
- Pickup point wise fee generation.
- Facility to allot / College bus to student as per requirement.
- Auto generates effect on fee module for bus fee after allotment seat to student.
- Transport Related Reports.

1.2.4 Assets and Dead Stock Management

Divine Campus's assets and dead stock management modules helps track and control all events connected to inventory. Stock taking, Inventory listing is thus greatly simplified for the School / College.

- Facility to create master data for items Main Group, Sub group, Category
- Facility to create master data for vendors.
- Stock Inward – Issue facility
- Stock Inquiry and Alert facility
- Stock Report Facility
- Tracking of assets movement
- Manage Assets Maintenance Schedule
- Assets Operational Status and Audit
- Assets Management Reports.

1.2.5 School / College Finance / School / College Accounts

One of the prime financial management tasks for a School / College is to maintain and update its Books of Accounts. The Income – Expense module accordingly caters to all relevant accounting requirements such as student fees, School / College income, sundry expenses, consumables and fixed assets.

- Account Master Entry
- Single Voucher Entry
- Multiple Voucher Entry
- Daily Register (Roj Mel)
- Monthly / Quarter / Yearly Statement (Tarij)
- Balance Sheet
- Profit and Loss Account
- Ledger

2 Scope of Work - “Divine Campus” SMS / Email Alert



Today SMS / E-mail is widely used medium for communication and a channel to provide value added services. Divine Campus SMS / E-mail Alert is one of the most economical methods of sending information to as many recipients: students, Professors or parents, as quickly as possible.

2.1 Features:

- **Integrated with Divine Campus** – School / College Management Software -no extra data entry is required.
- **Pre-defined Templates** - can be used as per "message library".
- **Custom messages** - can be created as per requirements.
- **Message Scheduler** – can be configured to send automatically without any manual intervention
- **Urgent Notice:** Broadcast any important message to the staff, the Parents or the Students. e.g.: Rain Alert,Transportation interruption, Class Cancellation
- **Absentees:** Send an instant message to the parents of Absent Students in one goes.
- **Instant Result:** Let your students or their parents know students model/Term marks instantly.
- **Special classes** can be informed to students as well as parents.
- **Parents:** Professors Meeting can be informed to parents.
- **Fees due** date can be informed to parents.
- **Pending Fees** can be informed to parents.
- **Exam schedules** can be sent to students and to parents if necessary.
- **Festival and Birthday** Wishes can be sent from School / College. E.g., Dipawali, New Year, Idd, Christmas, etc.
- **Alumni** - Passed out student can also be informed of any details that are to be delivered from School / College.
- **Student Activity** - Like homework, sports, cultural, achievements etc can be sent.

2.2 Benefits:

- **Bond** between Parents and School / College management becomes thicker by frequent communication.
- **One way communication**, so you can avoid Disturbances.

- **Branding:** School / College Name will appear in the senders name instead of Phone number.
- **Save:** Cost, Time and Energy.
- **Simply Top-Up** with more messages as and when you need to.
- **Customizations** of software can be done as per your requirement.
- **History** of SMS is maintained for all transactions.

3 Scope of Work - “Divine Campus” - Biometric



With “**Divine Campus**” - **Biometric** time and attendance solution, Institute can enjoy the benefits of an automated employee time tracking system with the added convenience and security of biometric (fingerprint) authentication. “**Divine Campus**” **Biometric** solution features time and attendance software paired with a biometric employee time clock. The biometric clock allows employees to clock in and out quickly and easily, using just a fingerprint. The “**Divine Campus**” **Biometric** solution delivers secure, reliable employee time and attendance tracking.

3.1 Features:

- Increase Processing Speed
- Flexible Scalability
- Centralized work hour management
- Automate payroll processing
- Eliminate buddy-punching
- Eliminate early punch-ins
- Eliminate unauthorized overtime
- Eliminate hours of payroll calculations
- Accurately reports employee time/attendance to Payroll & HR

3.2 Benefits:

- Integrated with Divine Campus – School / College Management Software - Ensuring minimum human effort and intervention.
- Authorize users as administrators or managers
- Manager-level access allows users to edit time cards, print reports, and manage team hours worked
- Administrator-level access gives users the ability to view records, reports, and entire database
- Track employee time, including arrival and departure time, lunch, breaks, overtime, holidays and absences
- Establish rules governing how employee time is accounted for (rounding, early clock in or out, overtime)
- Reduce inconsistencies and errors associated with manual time tracking
- Eliminate inflated labor hours and buddy punching
- Increase timecard accuracy
- Minimize payroll processing time

- Reduce costly payroll and data entry errors
- Generate professional management reports:
- Total employee work hours by employee and supervisor
- Employee overtime hours
- Incomplete time card reports
- Employee tardy/early out reports
- Unscheduled employee absences
- Automatically email/SMS alerts

4 Scope of Work – Online “Divine Campus” Portal / Android Mobile Apps



Online Divine Campus web portal can help to create a common gateway to student’s all information that parents can globally access it. Student’s various useful reports are available for data analysis and decision -making. It has a modular approach & an integrated system with many key features. It contains Modules like GR, Health, Activity, Presence, Exam Schedule, Result, Library and Holiday List. It can reconcile reports of various departments and help parents to keep track of their children’s all records through the Internet.

Online Divine Campus is a database server, which is the center of your School / College information system and is used by principals, Office Staff, Professors, Trustees, parents and students. The system is accessed through internet, so you can view it from home, work or anywhere. It helps parents be an active part of their children’s education and keeps track of all academic progress on a daily basis.

4.1 Features:

- Integrated with Divine Campus – School / College Management Software -Ensuring minimum human effort and intervention.
- Trustee, Professor, student / Parent can login to their allotted ID and access the child’s academic and administrative data at one source.
- **Student Details** like Student GR Details, Health Details, Event and Activity Details, Presence Details, Result Details, Library Details
- **Communications Features** Like News, Discussion, Query/Feedback, Placement, Poll, Blog ,Disciplinary, Circular, Task, Photo Gallery, Email Alerts
- Easy Operating – Single click data uploading and data access facility. Secure user login.

4.2 Benefits:

- Increase Parent engagement
- Facilitate anytime, anywhere access
- Make better decisions.
- Let Faculty focus on research and instruction
- Streamline academic tasks.
- Connect with School / College community
- Lowest possible cost of implementation and maintenance

4.3 Other Features of Portal :



News



Discussion



Query/Feedback



Placement



Poll



Blog



Disciplinary



Circular



Task



Gallery



Mobile App